



STNA CLASS & MATERIAL TOTAL COST \$1,284

PHLEBOTOMY CLASS (coming soon)

Refer to Administration for details on how to apply for a payment plan or learn how to apply for assistance with Ohio Job and Family Service. (Available for students who qualify)

PAYMENTS

All Tuition and fees are due two weeks prior to the start of the program and can be made by cash, check, or money order. Students who are receiving financial assistance from any agency or funding source; must be advised it is their responsibility to make sure that all paperwork is completed in a timely fashion so that the school receives the proper tuition fees based upon the First Step payment schedule.

STUDENT WITHDRAWAL

- (1) A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee.
- (2) A student who starts class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees plus the registration fee.
- (3) A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
- (4) A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
- (5) A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

Materials

2 Uniform sets (comply with First Step dress code.)

Academic Book

Exam Prep

Flex quiz

First Step Ink Pen (one free per student)

ADDITIONAL SERVICE (fees will be applied)

AHA CPR/FIRST AID

CPR and First Aid Classes: Offer Blended or In-person course.

All Other Documentation Needed:

Background checks and Health Screening are required and are the student's financial responsibility.

By signing this document, the student or parent/guardian assumes all responsibility for financial obligations and a full understanding of First Step payment requirements.

Student signature: _____ **Date:** _____

Parent/Guardian (under 18yrs. old): _____ **Date:** _____